

**MINUTES OF MARLBOROUGH BOYS' COLLEGE BOARD OF TRUSTEES MEETING  
HELD IN THE BOARDROOM ON Wednesday 6 November 2024 AT 5:30PM**

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**PRESENT**

T. Burfoot, R. Coningham, L. McCallum (arrived 5:50pm), D. Healy, G Mason, M Radich, S Wilkes, H Crosby, P. Meihana, J Kendal

**IN ATTENDANCE**

M. Palmer (Minute Secretary) M Heath, J Dunn, N Attridge

**APOLOGY**

**DECLARATION OF INTEREST**

No new conflicts of interest were declared.

**CONFIRMATION OF MINUTES**

**MOVED**

**that the Minutes of the Meeting held on 11 September 2024 be taken as read and confirmed.**

**CARRIED**

**T. Burfoot /D Healy**

**MATTERS ARISING**

- The final schedule of delegated authorities was checked and approved.
- Michael provided evidence that the board have liability insurance.
- There was a discussion around the scope and purpose of the HR committee.
- The chair questioned if the committee was needed, if HR report could go straight to the full board.
- It was felt by board members that the committee meetings were an important time for the report writers to speak directly to the report.
- Board meetings are already full, and there is no extra time for discussions that could be held at a committee level.
- It was felt that the sub committees allowed members to focus on aspects of the board that they are interested or specialised in.
- It was agreed that the HR committee would not be disbanded.
- The Terms of Reference for the HR committee need to be updated. The HR committee will discuss these at the next meeting.
- A board member questioned the legality of the IEA that differ from the collective agreements.
- The board would like to view the IEA's that differ from the collective agreements, to ensure that they are meeting all the necessary legislative requirements.

**College Park Lease**

- Miriam and Michael met with the Ministry and the Council.
- The MOE accepted that the lease was materially incorrect and contained mistakes and errors. It was said it should not have been sent to us and that a new version is being prepared which will apparently identify the parties correctly and deal with legal issues correctly.
- A new draft lease should be available next week.





- Brett has provided the Board with a submission regarding developing and implementing a five-year plan for the International Programme at the school.
- The board agree with the recommendations in the submission and agree in principle the schools plan to grow the International Programme subject to receiving the International Programme five-year Plan and 2025 Budget.
- Lindsay McCallum has been appointed as the Board representative to the International Programme.

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**MOVED** that in terms of Section 47 of the Local Government Official Information and meetings Act, the public be excluded from this part of the meeting because the Board wishes to discuss an administrative matter and for the reason that discussion of this matter in public would infringe the privacy of a natural person under Section 9 (2) of the Official Information Act.

**CARRIED** T Burfoot / R Coningham

**MOVED** that the Board return to open meeting and that any decisions made 'In Camera' be ratified in open meeting.

**CARRIED** T. Burfoot/R Coningham

**MOVED** that the board provide \$5,000 for travel, accommodation and general expenses for board members and staff to travel to Rotorua to support Matua John Kendal's powhiri at Rotorua Boys' High School.

**CARRIED** T. Burfoot/L McCallum

The Meeting closed at 8:15 pm

**NEXT MEETING** Wednesday 4 December 2024

Confirmed this day

Chairman